

## Application Form

<b>Position Applied For</b>	
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<b>Name in full (BLOCK LETTERS)</b>	
<b>Postal Address (BLOCK LETTERS)</b>	
<b>Phone Numbers</b>	<b>Private:</b> <b>Mobile:</b>
<b>Email Address</b>	

<b>Current Employment/Most Recent Employment</b>	
<b>Name of current or most recent Employer</b>	
<b>Address</b>	
<b>Phone Number</b>	
<b>Contact Name</b>	

<b>Referees (Please give details of two referees who would support your application – one of which should be your current or most recent employer)</b>			
<b>Name</b>		<b>Name</b>	
<b>Address</b>		<b>Address</b>	
<b>Phone</b>		<b>Phone</b>	
<b>Occupation</b>		<b>Occupation</b>	
<b>Do you give permission to contact referees</b>			

<b>Declaration</b>			
I certify that the information given in this application is accurate and complete to the best of my knowledge.			
<b>Signed</b>		<b>Date:</b>	
<i>Please note that the signing of this application form indicates that you have read the job description and any other information issued by the company and that you can comply with the requirements of the post.</i>			

<b>General Education/Qualifications</b>			
<b>School/College/University Attended</b>	<b>Title of Course/Degree</b>	<b>Dates</b>	<b>Qualifications/Results</b>

			<b>Obtained</b>

**Employment Record**

Please outline, in date order, full particulars of all employment (including also any periods of unemployment) between the date of leaving school or college and the date of taking up your present position. Continue on separate sheet if necessary. **Candidates may be short-listed for interview on the basis of information supplied on their applications.**

<b>From</b>	<b>To</b>	<b>Name &amp; address of Employer</b>	<b>Job Title and duties/responsibilities</b>

**Employment Record continued....**

<b>From</b>	<b>To</b>	<b>Name &amp; address of Employer</b>	<b>Job Title and duties/responsibilities</b>


**Present Position**

<b>From (Date)</b>		<b>Job Title</b>	
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**Name of Employer and details of current salary:**

**Main responsibilities and duties:**

**Please indicate any particular experience, innovations or achievements that you consider an Interview Board should be aware of when assessing your application for this position.**

**Please outline your reasons for applying for this particular position AND why you would like to work with Doras Luimní. You should refer to the Job Description and Person Specification and highlight your skills, experience, knowledge and qualifications. Include any other supporting information that you consider would be relevant to your application (continue on a separate sheet if necessary).**

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<b>If offered this position when could you take up duty?</b>

*This application form, when completed, should be returned to:*

**Leonie Kerins, Doras Luimní, Central Buildings, 51a O'Connell Street, Limerick, OR emailed to [l.kerins@dorasluimni.org](mailto:l.kerins@dorasluimni.org)**

**Candidates who send their applications by post should allow sufficient time to ensure delivery not later than the latest time for acceptance.**

**Please mark your application "Private and Confidential"**

***Doras Luimní is an equal opportunities employer.***

Doras Luimní is a registered company: 6355696C; and a registered Charity: CHY 14956